

Chapter 12.20

STREET NUMBERING AND NAMING*

Sections:

- 12.20.010 Uniform numbering system.**
- 12.20.020 Assignment of numbers.**
- 12.20.030 Installation/placement.**
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* Prior code history: Prior code §§ 8.06(1)--8.06(3) and editorially amended during 2001 codification.

12.20.010 Uniform numbering system.

A uniform system of numbering properties and principal building, as shown on the map identified by the title “Racine County Uniform Street Numbering and Property Numbering System, Town of Burlington”, which is filed in the office of the clerk, is adopted for use in the town. This map and all explanatory matter thereon, is adopted and made a part of this section. That due to inconsistencies and enforcement issues with respect to the previous numbering system, the town believes it is necessary to replace the existing numbers and the methodology of installation and enforcement. (Ord. dated 9/11/02)

12.20.020 Assignment of numbers.

A. All properties or parcels of land within the boundaries of the town shall hereafter be identified by reference to this uniform numbering system; provided, that all existing numbers of property and buildings not now in conformity with provisions of this section shall be changed to conform to this system within six months from the date of passage of this section.

B. A separate number shall be assigned for each twenty (20) feet of frontage.

C. All properties on the east side of north-south streets and all properties on the

south side of east-west streets shall be assigned odd numbers. All properties on the west side of north-south streets and the north side of east-west streets shall be assigned even numbers.

D. Each principal building shall bear the number assigned in the appropriate location on which the front entrance is located. If a principal building is occupied by more than one business or family dwelling unit, each separate front entrance of such principal building shall bear a separate number in the appropriate location. (Ord. dated 9/11/02)

12.20.030 Installation/placement.

A. The town shall install new uniform numbers on all existing properties assigned such a number in a location on the property to be determined by the building inspector, in conjunction with appropriate fire, rescue and police department authorities. All property owners shall cooperate in allowing access to their properties for the purpose of installation.

B. The town shall employ a third-party contractor of its choosing to perform the installation of the new uniform numbers. The cost of the new installations shall be paid out of the town’s capital reserves.

C. All new construction subsequent to adoption of this chapter shall pay a separate fee for the uniform numbering installation on said property, to be established by resolution, in conjunction with obtaining a building permit. (Ord. dated 9/11/02)

12.20.040 Maintenance.

A. All property owners shall maintain the uniform numbers located on their properties in good and visible condition at all times. No property owner may change the location or placement of numbers after installation, without the express written consent of the highway department.

Maintenance shall include keeping the uniform numbers clear of organic growth, debris, and other impediments to a direct line of sight from the roadway. (Ord. dated 5/10/07)

B. The town shall make replacement uniform numbers available for property owners to purchase for a fee, to be established by resolution. (Ord. dated 5/10/07)

C. Any person violating any provisions of this chapter shall upon conviction be subject to a forfeiture of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00) for each offense. Each day that a noncompliance continues shall be deemed a separate offense. (Ord. dated 9/11/02)

12.20.050 Administration.

A. The highway department shall be responsible for overseeing and maintaining the numbering system, except the day-to-day maintenance, as set forth above. In the performance of this responsibility, he or she shall be guided by the provisions of Section 12.20.020. (Ord. dated 5/10/07)

B. The highway department shall keep a record of all numbers assigned under this chapter. (Ord. dated 5/10/07)

C. The highway department shall issue to any property owner in the town, upon request, a set of numerals for each principal building or separate front entrance to such building. The cost of installation of the numbers shall be established by resolution of the town. In the issuance of the numbers he or she shall issue only numerals for the number assigned to such building under the provisions of this chapter provided, however, that the highway department may issue additional numerals in accord with the official numbering system whenever a property has been subdivided, a new front entrance opened or undue hardship has been

worked on any property owner. (Ord. dated 5/10/07)